

Thank you for your interest in teaching a class at Nehrling Gardens. Please complete the following form and return it to [Kassy.Holmes@NehrlingGardens.org](mailto:Kassy.Holmes@NehrlingGardens.org). Kindly note the following guidelines/restrictions regarding external program applications:

- The fee to utilize Nehrling Gardens is a flat fee of \$100.
- The maximum number of participants allowed is 20.
- The proposed educational program must be aligned with Nehrling Garden’s objectives of serving as a community resource and education center focused on historic preservation, horticultural education and environmental conservation.
- Max capacity, restrictions on space use, and all policies for visitors as noted by Nehrling Gardens staff must be adhered to.
- Space and supplies provided by Nehrling Gardens must be returned back to staff in condition they were left - if not, the external educator may incur a penalty fee.



External Program/Teaching Application  
<https://nehrlinggardens.org/>

Contact Info			
Name			
Email		Phone	
Class Overview			
Name of Class			
Class Description			
Preferred Dates and Times			
Please list specific dates if possible, or general days/times that work best for you - e.g Saturdays from 3- 5pm			
Audience			
Please describe the target audience you wish to engage in your program - e.g. young children, teenagers, children of all ages, adults, families, etc.			
Cost Per Person/ Family			

Minimum Class Size		Maximum Class Size	
<p>**Supplies you need Nehrling Gardens to provide (e.g. tables, Chairs, access to laptop/PowerPoint, etc.) Additional fee may apply</p>			
<p>Please explain how your class aligns with our core mission of preserving Dr. Nehrling's historic home and gardens and serving as a community resource and education center focused on historic preservation, horticultural education and environmental conservation.</p>			
<p>What is your training/ background in teaching the course topics you have proposed?</p>			
<p>Tell us about yourself, and what drives your passion in this topic.</p>			
<p>In addition to the class you proposed, are there any other types of classes you may be interested in teaching?</p>			
<p>Please tell us anything else you would like us to know.</p>			

Thank you for applying to teach at Nehrling Gardens. We will review your proposal and get back to you as soon as possible. Kindly note that Nehrling Gardens reserves the right to reject proposals for reasons which may include unclear alignment with the organization's mission and educational goals, scheduling conflicts, or any other reason as deemed appropriate by the Nehrling Gardens Board of Directors.